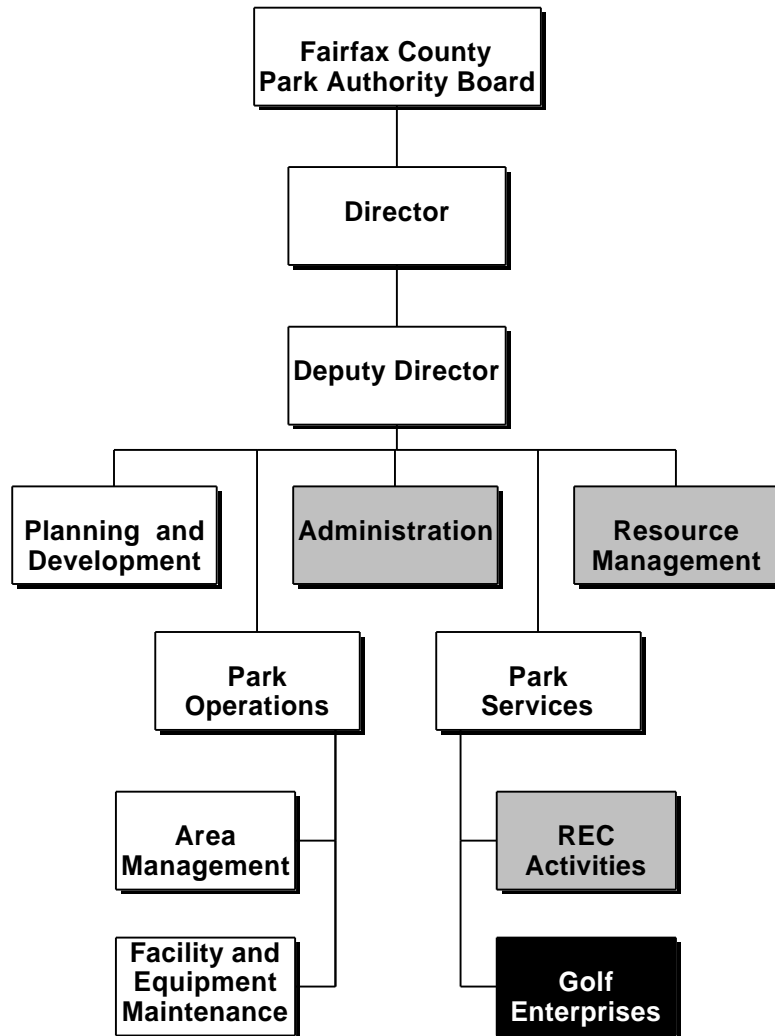


FUND 170 PARK REVENUE FUND



Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Revenue Fund.



Denotes Cost Center that is only in Fund 170, Park Revenue Fund.

FUND 170

PARK REVENUE FUND

Agency Position Summary

Fund 001:	388	Regular Positions	/	385.50	Regular Staff Years
Fund 001:	<u>1</u>	State Co-Op Position		<u>1.00</u>	State Co-op Staff Year
Total Fund 001:	389	Positions (-3)	/	386.50	Staff Years (-3.0)
Fund 170:	<u>200</u>	Trust Fund Supported (2)	/	<u>199.75</u>	Trust Fund Staff Years (2.0)
	589	Total Positions (-1)	/	586.25	Total Staff Years (-1.0)

Position Detail Information

GENERAL FUND

PLANNING AND DEVELOPMENT

1	Park Division Director
2	Planners IV
2	Planners III
1	Planner II
1	Sr. Right-Of-Way Agent
1	Rt.-of-Way Agent/Prop. Analyst
1	Engineering Technician III
1	Engineer IV
2	Engineers III
9	Engineers II
1	Senior Survey Analyst/Coordinator
1	Survey Instrument Tech.
1	Survey Party Chief Analyst
1	Geog Info Spatial Analyst I
1	Management Analyst III
1	Administrative Assistant V
1	Administrative Assistant III
1	Administrative Assistant II
1	Landscape Architect III
<u>2</u>	Landscape Architects II
32	Positions
32.0	Staff Years

PARK OPERATIONS AREA MANAGEMENT

1	Park Division Director
1	Park Mgmt. Specialist I
9	Park Specialists III
1	Park Specialist II
16	Park Specialists I
1	Administrative Assistant III
1	Administrative Assistant II
4	Heavy Equip. Operators
16	Motor Equip. Operators
3	Truck Drivers
1	Horticulture Technician
1	Turfgrass Specialist
3	Pest Controllers I
2	Tree Trimmers II

2	Tree Trimmers I
7	Labor Crew Chiefs
27	Laborers III
24	Laborers II
16	Laborers I (-1)
2	Senior Utility Workers
4	Utility Workers
1	Management Analyst II
<u>1</u>	Management Analyst I
144	Positions (-1)
144.0	Staff Years (-1.0)

PARK OPERATIONS FACILITY AND EQUIPMENT MAINTENANCE

1	Supvr. Facility Support
1	Assistant Supervisor Facility Support
1	Sr. Mech. Sys. Supvr.
2	Sr. Motor Mech. Supvrs.
2	Auto Mechanics II
1	Auto Mechanic I
4	Carpenters II
4	Carpenters I
2	Electricians II
2	Electricians I
1	Painter II
2	Painters I
2	Plumbers II
1	Plumber I
1	Welder II
1	Laborer II
1	Restoration Specialist
1	Equipment Repairer
3	Maint. Trade Helpers II
4	Maint. Trade Helpers I
1	Maintenance Worker
1	Property Auditor
1	Administrative Assistant II
1	Supply Clerk
<u>1</u>	Garage Service Worker
42	Positions
42.0	Staff Years

OFFICE OF ADMINISTRATION

1	Director
1	Deputy Director
2	Park Division Directors
1	Fiscal Administrator
1	Budget Analyst I
2	Management Analysts III
2	Management Analysts I
1	Accountant III
3	Accountants II
2	Accountants I
1	Safety Analyst
4	Administrative Assistants IV
12	Administrative Assistants III
1	Administrative Assistant I
1	Materials Requirement Specialist
1	Resource Development/ Training Manager
1	Buyer II
3	Buyers I
3	Assistant Buyers
1	Internet/Intranet Arch. II
1	Info. Tech. Program Mgr. I
0	Programmer Analyst III (-1)
1	Network/Tele. Analyst II
1	Network/Tele. Analyst I
<u>1</u>	Information Officer III
48	Positions (-1)
48.0	Staff Years (-1.0)

FUND 170

PARK REVENUE FUND

RESOURCE MANAGEMENT

1	Park Division Director
1	Utility Worker
2	Historians III
6	Historians II
7	Historians I (3 PT)
1	Heritage Resource Specialist IV
2	Heritage Resource Specialists III
1	Heritage Resource Specialist II
2	Heritage Resource Specialists I
1	Assistant Historian
4	Park Specialists I
3	Park Management Specialists I
2	Horticultural Technicians
9	Naturalists III
5	Naturalists II
15	Naturalists I (2 PT)
1	Equipment Repairer
1	Planner III
1	Asst. Park Specialist
1	Extension Agent S/C
3	Facility Attendants II
2	Night Guards
1	Laborer III
1	Laborer II
1	Volunteer Svces Coordinator I
5	Groundskeeper Specialists
2	Naturalists/Historians
1	Administrative Asst. IV
6	Administrative Assts. II
2	Custodians II
90	Positions
87.5	Staff Years

REC ACTIVITIES

1	Park Division Director
1	Park Mgmt. Specialist II
1	Park Mgmt. Specialist I
1	Park Specialist IV
2	Park Specialists III
4	Park Specialists I
3	Asst. Park Specialists
4	Recreation Specialists IV
3	Facility Attendants II
1	Facility Attendant I
3	Night Guards
1	Labor Crew Chief
1	Laborer III
3	Laborers II
1	Laborer I
1	Administrative Assistant IV
1	Administrative Assistant III
0	Administrative Assistant II (-1)
1	Utility Worker
33	Positions (-1)
33.0	Staff Years (-1.0)

FUND 170, PARK REVENUE FUND

OFFICE OF ADMINISTRATION

1	Network Telecom Analyst II
2	Network Telecom Analysts I
2	Engineers III
2	Engineers II
1	Sr. Right-of-Way Agent
8	Positions
8.0	Staff Years

RESOURCE MANAGEMENT

1	Historian II
2	Facility Attendants II, 1 PT
2	Assistant Historians
1	Park Specialist III
1	Park Specialist I
1	Administrative Assistant V
1	Custodian II
9	Positions
8.75	Staff Years

PARK SERVICES REC ACTIVITIES

2	Park Management Specialists I
5	Park Specialists IV
4	Park Specialists III
4	Park Specialists II
8	Park Specialists I
22	Asst. Park Specialists
1	Recreation Division Supervisor I
1	Recreation Specialist IV
4	Recreation Specialists II
5	Recreation Specialists I
17	Recreation Assistants
1	Management Analyst III
2	Management Analysts II
1	Information Officer II
7	Facility Attendants II
7	Facility Attendants I
10	Administrative Assistants III
7	Preventative Maintenance Specialists
2	Custodians II
3	Custodians I
1	Electronic Equipment Tech. II (1)
1	Painter II (1)
1	Assistant Producer
1	Business Analyst II
1	Graphic Artist III
1	Publication Assistant
1	Photographic Specialist
120	Positions (2)
120.0	Staff Years (2.0)

PARK SERVICES GOLF ENTERPRISES

2	Park Specialists IV
3	Park Specialists III
7	Park Specialists I
5	Asst. Park Specialists
1	Park Management Spec. II
2	Facility Attendants II
5	Facility Attendants I
3	Laborers III
7	Laborers II
5	Laborers I
6	Sr. Utility Workers
6	Utility Workers
1	Labor Crew Chief
2	Golf Course Supts. III
1	Golf Course Supt. II
3	Golf Course Supts. I
2	Motor Equip. Operators
1	Automotive Mech. I
1	Irrigation Specialist
63	Positions
63.0	Staff Years

S/C	Denotes State Co-Op Positions
PT	Denotes Part-Time Positions
()	Denotes Position Change
(-)	Denotes Abolished Position

FUND 170 PARK REVENUE FUND

Agency Mission

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being, and enhancement of their quality of life.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	196/ 195.75	198/ 197.75	198/ 197.75	200/ 199.75	200/ 199.75
Expenditures: ¹					
Personnel Services	\$14,146,834	\$15,259,670	\$15,645,305	\$16,248,154	\$16,426,207
Operating Expenses	7,823,812	8,032,702	8,591,627	8,601,724	9,012,224
Recovered Costs	(352,781)	(381,685)	(381,685)	(400,882)	(400,882)
Capital Equipment	956,098	924,300	400,616	697,000	559,000
Bond Costs	1,155,977	1,156,296	14,204,296	1,076,439	1,076,439
Total Expenditures	\$23,729,940	\$24,991,283	\$38,460,159	\$26,222,435	\$26,672,988

Summary by Cost Center					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$2,022,948	\$2,214,723	\$15,327,933	\$2,269,412	\$2,269,412
Golf Enterprises	6,194,419	6,324,076	6,391,636	6,400,524	6,400,524
REC Activities	14,695,224	15,561,463	15,748,306	16,515,733	16,966,286
Resource Management	817,349	891,021	992,284	1,036,766	1,036,766
Total Expenditures¹	\$23,729,940	\$24,991,283	\$38,460,159	\$26,222,435	\$26,672,988

¹ The FY 2002 Revised Budget Plan reflects an allocation of bond proceeds related to the refunding of the Park Facilities Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:

- ◆ A net increase of \$90,553 to more accurately reflect anticipated revenues and expenditures for FY 2003. Based on actual revenues received in FY 2002, an additional amount of \$360,000 is anticipated associated with golf greens fees, the sale of seasonal passes, and contracted camps. The revenue increase is offset by a net increase of \$450,553 in expenditures associated with fee-based programs, expanded operating hours at Lake Fairfax and Burke Lake, as well as increases in bank services, printing and mailing of ParkTakes magazine, the replacement of the fire alarm system at Providence RECenter, and increased demand for contracted camps.

FUND 170 PARK REVENUE FUND

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:

- ♦ A net increase of \$49,123 in anticipated revenues associated with the expansion of many Park Authority programs in response to citizen demand, the sale of store items and passes, as well as increased enrollment in classes and camps. Revenues totaling \$889,968 are partially offset by a net increase of \$840,845 in expenditures due to staffing requirements for expanded fee-based programs and contracted services, as well as higher than anticipated band service charges, printing and mailing of ParkTakes magazine, and minor repairs to revenue-generating facilities. In addition, Debt Service charges have increased due to the refunding of the 1995 Park Revenue Bonds for golf course construction.

County Executive Proposed FY 2003 Advertised Budget Plan

Purpose

The Park Authority Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. The Park Authority's State enabling legislation indicates that revenues must be spent exclusively for park purposes. Based on the Board of Supervisors' direction to establish fees and charges for special purpose facilities, the Park Authority Board has approved a fee structure which allows its operations to be funded by users rather than from tax dollars. The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, lake parks, nature centers, and historic sites.

There are 32 revenue-generating facilities under the management of the Park Authority:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites
Lake Accotink	Providence	Twin Lakes	Sully Plantation
Lake Fairfax	Lee District	Burke	Colvin Run Mill
Burke Lake	Wakefield	Jefferson	Cabell's Mill
	Mount Vernon	Greendale	Dranesville Tavern
	Oak Marr	Pinecrest	Stoneybrooke
	South Run	Oak Marr	Wakefield Chapel
	Spring Hill		Great Falls Grange
	George Washington		Clark House
			Riverbend
			Green Spring Gardens Park
			Frying Pan Park
			Huntley Meadows
			Hidden Pond
			Ellanor C. Lawrence
			Hidden Oaks

FUND 170

PARK REVENUE FUND

Key Accomplishments

- ◆ Celebrated the Park Authority's 50th anniversary.
- ◆ Established a foundation to serve as the agency's fundraising arm.
- ◆ In recent years, opened the Water Mine at Lake Fairfax Park, an 18-hole golf course at Twin Lakes, a nine-hole, par-three golf course and miniature golf at Oak Marr Park, Pleasant Valley Golfer's Club at Richard Jones Park, and a miniature golf facility at Jefferson Golf Course.
- ◆ Opened new picnic pavilions at Burke Lake Park, Lake Fairfax Park, and Lake Accotink Park.
- ◆ Completed core renovations at Lake Accotink Park.
- ◆ Consolidated Park Authority and Department of Community and Recreational Services' class registration process using ParkNet, the Park Authority's comprehensive business information system.
- ◆ Expanded fitness facilities at recreation centers, including equipment replacement, area expansion, and the provision of private training and weight room attendants.
- ◆ Expanded the centralized summer camp program to 17 locations.
- ◆ Developed the Northern Virginia Municipal Golf Tee Time System in partnership with neighboring jurisdictions.
- ◆ Initiated a School Age Child Care facility in partnership with the Office for Children at Spring Hill RECenter.
- ◆ Completed installation of the Fitness Network System (Fitlinxx) at the recreation centers to regulate exercise form, speed, and progress while tracking workouts, making adjustments, and providing feedback. This training system is linked to other RECenters to enable customers to maximize the benefits of tracking their workouts when using more than one center.
- ◆ Implemented electronic check-in procedures at the RECenters.
- ◆ Developed a Park Web Site which provides extensive information on all Park functions.
- ◆ Restarted the summer intern program.
- ◆ Refunded the 1995 Revenue Bonds.

FY 2003 Initiatives

- ◆ Create an Electronic Equipment Technician position to provide ongoing preventive maintenance and repairs to RECenter fitness equipment.
- ◆ Create a Painter II position to provide ongoing minor repairs, maintenance, and painting at RECenters.
- ◆ Complete development of a strategic plan to provide direction for the 2002 – 2006 period.
- ◆ Continue the design and development of the West County Recreation Center to meet the FY 2005 completion schedule.
- ◆ Expand the class registration options to include Internet registration.

FUND 170

PARK REVENUE FUND

- ◆ Expand the Water Mine facility at Lake Fairfax.
- ◆ Develop a plan for the renovation of South Run Field House.
- ◆ Develop a miniature golf facility at Burke Lake Park.

Performance Measurement Results

In keeping with its mission statement, the Park Authority has provided multiple recreation opportunities for the citizens of Fairfax County. However, some activities were negatively affected by weather conditions in FY 2001. The number of golf rounds played in FY 2001 was below the previous year by 19,119, or 5.1 percent. In addition, the number of classes offered in FY 2001 was below the previous year by 115, or 12.2 percent. Despite inclement weather in FY 2001, the Park Authority anticipates an increase in golf and class participation in FY 2002 and beyond. The Park Authority continues to maintain a minimum cost recovery ratio of 100 percent in the area of Recreation Activities. FY 2001 rental revenues increased \$22,077, or 9.63 percent, over the previous year.

In FY 2003, the Park Authority will continue to improve in the areas of timelines of purchase order requests, invoice pay-outs, and help desk calls while improving golf course standards and working to increase per capita visitation to Park facilities to two visits per year.

Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ An increase of \$346,522 in Personnel Services primarily associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$544,076 in Exempt Limited Term salaries primarily associated with seasonal staff required to operate and maintain Twin Lakes Golf Course as well as REC Centers and parks throughout the County.
- ◆ An increase of \$97,886 in Personnel Services including \$19,263 in Fringe Benefits to support 1/1.0 SYE Electronic Equipment Technician position to provide ongoing preventive maintenance and repairs to RECenter fitness equipment and 1/1.0 SYE Painter II position to provide ongoing minor repairs, maintenance, and painting to RECenters.
- ◆ An increase of \$492,307 in Operating Expenses primarily due to increased supplies, maintenance, and one-time renovations to pools and aging buildings.
- ◆ An increase of \$19,197 in Recovered Costs based on projected salary and operating expense requirements.
- ◆ Funding in the amount of \$697,000 is included for Capital Equipment. Of this amount, \$140,000 is included for six vehicles, \$116,000 is included for two ice resurfacing machines, \$80,000 is included for aquatic entertainment equipment, \$157,500 is included for fitness room equipment, \$5,000 is included for a digital light projector, and \$198,500 is for ground maintenance equipment including an aerifier, mowers, and bunker rakes.
- ◆ A net decrease of \$13,094,857 in Bond Costs related to the refunding of Park Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate. Funding in the amount of \$1,076,439 is included for debt service, including \$505,000 for principal, \$569,439 for interest, and \$2,000 for fiscal agent fees.

FUND 170 PARK REVENUE FUND

Revenue adjustments required to support the FY 2003 program include:

- ◆ Revenues are projected to decrease by \$11,469,975 from the *FY 2002 Revised Budget Plan*. In FY 2002, an increase of \$13,015,000 was due to the refunding of the Park Revenue Bonds, Series 1995. This decrease is offset by \$1,545,025, primarily due to a projected revenue increase of \$1,247,618 over FY 2002 for Recreation Centers and Lake Parks. There are also projected increases in the areas of Golf Enterprises (\$122,000), historic sites/nature centers (\$155,407), and Administration (\$20,000).

The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved a net decrease of \$386,969 due to a decrease of \$463,684 in Capital Equipment, partially offset by an increase of \$76,715 in Operating Expenses. Due to accounting procedures, several fitness systems were accrued in FY 2001 which reduced Capital Equipment requirements in FY 2002. The increase in Operating Expenses is due to encumbered carryover of \$22,926 and an increase of \$53,789 for a golf canopy.
- ◆ As part of the *FY 2001 Carryover Review*, an amount of \$1,379,575 was transferred to Fund 371, Park Capital Improvement Fund, to support capital projects.
- ◆ On September 15, 2001, the Board of Supervisors approved Park Refunding Bonds in the amount of \$13,015,000 in order for the Park Authority to reinvest Park Revenue Bonds at a lower interest rate.



Administration

Goal

To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
Total Expenditures¹	\$2,022,948	\$2,214,723	\$15,327,933	\$2,269,412	\$2,269,412

¹ The *FY 2002 Revised Budget Plan* reflects an allocation of bond proceeds related to the refunding of the Park Facilities Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

Objectives

- ◆ To process 95 percent of small purchase order requests within four days of receipt toward a target of 99 percent.
- ◆ To increase the percentage of Help Desk calls resolved within prescribed time standards by 3 percentage points, from 90 percent to 93 percent, toward a target of 95 percent.

FUND 170

PARK REVENUE FUND

- ◆ To reduce the number of supplemental checks from 0.4 percent to 0.2 percent of total time sheets, toward a target of 0.1 percent.
- ◆ To pay 97 percent of invoices within 30 days of receipt toward a goal of 98 percent, in order to ensure timely payment to vendors.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate / Actual	FY 2002	FY 2003
Output:					
Small purchase order requests issued	1,938	1,360	1,450 / 1,356	1,450	1,450
Help Desk calls processed	5,142	4,500	4,874 / 4,712	5,849	6,100
Time sheets processed	34,190	35,443	35,500 / 36,665	44,500	46,000
Invoices paid	13,835	13,420	13,000 / 12,650	13,000	13,000
Efficiency:					
Cost per small purchase request processed	\$22.70	\$24.44	\$26.18 / \$26.27	\$25.26	\$25.26
Cost per Help Desk call processed ¹	\$12.43	\$14.81	\$17.47 / \$16.60	\$13.71	\$13.15
Cost per time sheet processed	\$3.52	\$3.42	\$4.08 / \$1.97	\$1.79	\$1.73
Cost per invoice paid	\$8.41	\$7.95	\$7.99 / \$8.70	\$8.71	\$8.39
Service Quality:					
Average days to issue purchase order ²	4.20	6.00	4.00 / 3.25	4.00	4.00
Calls resolved within time frame standards ²	4,370	3,150	3,900 / 4,241	5,264	5,673
Average days to process supplemental checks	NA	2	2 / 2	2	2
Percent of invoices with vendor inquiries	1.90%	1.90%	1.90% / 1.68%	1.60%	1.60%
Outcome:					
Percent of small purchase orders issued within 4 days	95%	50%	98% / 95%	95%	95%
Percent of calls resolved in time frame standard	85%	70%	80% / 90%	90%	93%
Percent of supplemental checks to time sheets	0.4%	0.4%	0.3% / 0.4%	0.4%	0.2%
Percent of invoices paid within 30 days	95.00%	93.80%	95.00% / 96.12%	96.00%	97.00%

¹ A countywide salary adjustment was made for the Information Technology career fields in FY 2000, reflecting an increase in cost per Help Desk call processed.

² In FY 2000, staff turnover was higher than anticipated.

FUND 170 PARK REVENUE FUND



Golf Enterprises

Goal

To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	63/ 63	63/ 63	63/ 63	63/ 63	63/ 63
Total Expenditures	\$6,194,419	\$6,324,076	\$6,391,636	\$6,400,524	\$6,400,524

Objectives

- ◆ To increase the number of golf rounds played by 2.6 percent, from 380,000 to 390,000, while maintaining the golfer satisfaction rating of 7.6.
- ◆ To increase the number of classes offered by 5 percent, from 1,000 to 1,050, while maintaining golfer satisfaction with classes at 90 percent.
- ◆ To maintain golf courses to established standards while maintaining the target course condition rating of 7.2.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Output:					
Rounds played	355,172	373,491	380,000 / 354,372	380,000	390,000
Classes provided	621	942	950 / 827	1,000	1,050
Sites maintained/operated	6	6	6 / 6	6	6
Efficiency:					
Operational cost per round	\$8.53	\$8.55	\$9.22 / \$8.94	\$9.21	\$9.21
Cost per class registrant	\$9.74	\$8.38	\$8.38 / \$8.08	\$8.38	\$8.38
Maintenance cost per site	\$419,813	\$419,490	\$420,000 / \$459,268	\$430,000	\$450,000
Service Quality¹:					
Overall golfer satisfaction	7.42	NA	7.50 / NA	7.60	7.60
Percent of golfers satisfied with classes	NA	NA	90% / NA	90%	90%
Course condition rating	6.96	NA	7.10 / NA	7.20	7.20

FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Outcome:					
Increase in rounds played	17.97%	5.16%	1.74% / (5.10%)	7.20%	2.60%
Increase in classes held	23.2%	51.7%	0.8% / 7.0%	20.9%	5.0%
Increase in course condition rating ¹	NA	NA	NA / 2.0%	6.3%	0.0%

¹ Based on Golfer Satisfaction Survey (Rating 1 – 9) conducted in 1999. Surveys are conducted every two years; therefore, no data is available for FY 2000.



REC Activities

Goal

To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	117/ 117	118/ 118	118/ 118	120/ 120	120/ 120
Total Expenditures	\$14,695,224	\$15,561,463	\$15,748,306	\$16,515,733	\$16,966,286

Objectives

- ◆ To maintain an actual minimum cost recovery ratio for Park Services of at least 100 percent, toward a target of 110 percent.
- ◆ To increase the per capita visitation to division facilities and services from 1.79 to 1.84 visits per capita, with a target of 2.00 visits per capita.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Output:					
Visitors	1,734,721	1,778,351	1,840,366 / 1,761,922	1,814,780	1,917,371
Revenue	\$13,065,226	\$13,887,015	\$13,770,900 / \$15,111,916	\$15,095,655	\$16,370,828
Cost	\$12,515,450	\$13,444,667	\$14,603,524 / \$14,689,024	\$15,374,695	\$16,966,286

FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Efficiency:					
Revenue per participant	\$7.53	\$7.81	\$7.48 / \$8.58	\$8.32	\$8.54
Cost per participant	\$7.21	\$7.56	\$7.94 / \$8.34	\$8.47	\$8.49
Service Quality:					
Percent of visitors satisfied ¹	NA	NA	70% / NA	NA	NA
Outcome:					
Percent of costs recovered	104.39%	103.31%	94.21% / 102.88%	98.18%	100.00%
Visitation per capita	1.84	1.78	1.81 / 1.77	1.79	1.84

¹ Satisfaction surveys for campground, class, and RECenter programs will be conducted in FY 2002; therefore, no data exists for prior years. Summer camp evaluations will be conducted in FY 2003.



Resource Management

Goal

To maintain and expand the availability of division services, programs, publications, and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 7.75	9/ 8.75	9/ 8.75	9/ 8.75	9/ 8.75
Total Expenditures	\$817,349	\$891,021	\$992,284	\$1,036,766	\$1,036,766

Objectives

- ◆ To increase the number of private, civic, and corporate rentals by 4.8 percent, from 641 to 672, toward a target of 900, while maintaining a 90.0 percent excellent rating on customer satisfaction surveys.
- ◆ To increase gross store sales by 10 percent, from \$159,550 to \$175,505, while maintaining a rate of return on inventory of over 50 percent.

FUND 170 PARK REVENUE FUND

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Output:					
Rentals provided	646	566	614 / 617	641	672
Revenue from rentals	\$231,163	\$229,198	\$280,450 / \$251,275	\$287,924	\$310,928
Revenue from store sales ¹	\$127,665	\$155,079	\$184,900 / \$181,074	\$159,550	\$175,505
Efficiency:					
Operational costs per rental	\$348.00	\$345.25	\$440.26 / \$392.61	\$444.12	\$466.00
Rental revenue per staff hours	\$21.58	\$20.76	\$20.87 / \$16.12	\$18.08	\$18.18
Sales per hours of operation	7.10	7.47	7.56 / 12.84	12.76	12.94
Service Quality:					
Customer service rating	95.3%	95.5%	90.0% / 92.0%	90.0%	90.0%
Sales – customer service rating	NA	75%	85% / 90%	90%	90%
Outcome:					
Increase/Decrease in rentals	2.0%	12.0%	8.5% / 9.0%	4.0%	4.8%
Increase/Decrease in sales revenue	41.0%	0.9%	12.2% / 9.6%	14.5%	10.0%
Increase in return on inventory	29.3%	66.0%	51.0% / 66.0%	54.0%	50.1%

¹Sales will be reduced by \$50,000 in FY 2002 due to accounting changes. Beginning in FY 2002, sales are reported separately at Green Spring Gardens Park.

FUND 170 PARK REVENUE FUND

FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Beginning Balance	\$3,974,070	\$3,089,326	\$3,623,610	\$3,330,348	\$3,330,348
Revenue:					
Bond Proceeds ¹	\$0	\$0	\$13,015,000	\$0	\$0
Interest on Bond Proceeds ²	67,615	74,000	74,000	74,000	74,000
Park Fees	24,487,313	25,361,504	26,251,472	26,882,529	27,242,529
Interest	130,731	106,000	106,000	90,000	90,000
Donations	143,821	100,000	100,000	140,000	140,000
Total Revenue	\$24,829,480	\$25,641,504	\$39,546,472	\$27,186,529	\$27,546,529
Total Available	\$28,803,550	\$28,730,830	\$43,170,082	\$30,516,877	\$30,876,877
Expenditures:					
Personnel Services	\$14,146,834	\$15,259,670	\$15,645,305	\$16,248,154	\$16,426,207
Operating Expenses	7,823,812	8,032,702	8,591,627	8,601,724	9,012,224
Recovered Costs	(352,781)	(381,685)	(381,685)	(400,882)	(400,882)
Capital Equipment	956,098	924,300	400,616	697,000	559,000
Debt Service:					
Fiscal Agent Fee	2,981	2,500	35,500	2,000	2,000
Accrued Bond Interest Payable	1,152,996	1,153,796	1,153,796	1,074,439	1,074,439
Cost of Issuance ¹	0	0	13,015,000	0	0
Total Expenditures	\$23,729,940	\$24,991,283	\$38,460,159	\$26,222,435	\$26,672,988
Transfers Out:					
Park Capital Improvement Fund (371) ³	\$1,450,000	\$0	\$1,379,575	\$0	\$0
Total Transfers Out	\$1,450,000	\$0	\$1,379,575	\$0	\$0
Total Disbursements	\$25,179,940	\$24,991,283	\$39,839,734	\$26,222,435	\$26,672,988
Ending Balance	\$3,623,610	\$3,739,547	\$3,330,348	\$4,294,442	\$4,203,889
Debt Service Reserve	\$1,166,019	\$1,166,019	\$1,166,019	\$1,166,019	1,166,019
Managed Reserve ⁴	1,000,000	1,200,000	1,200,000	1,200,000	1,200,000
Supplemental Debt Reserve ⁵	342,532	358,600	358,600	250,000	250,000
Set Aside Reserve ⁶	1,115,059	1,014,928	605,729	1,678,423	1,587,870
Unreserved Ending Balance	\$0	\$0	\$0	\$0	\$0

FUND 170

PARK REVENUE FUND

¹ On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

² On February 15, 1995, the Park Authority sold \$13,870,000 of revenue bonds for Golf Course Development. Interest is currently earned on the unspent construction funds, the debt service reserve, and the supplemental debt reserve.

³ In FY 2001, a total of \$1,450,000 was transferred to Fund 371, Park Capital Improvement Fund. This amount includes \$117,000 for park rental property maintenance, \$200,000 for site information systems (ParkNet), and \$1,133,000 for the Facilities and Services project. In FY 2002, \$1,379,575 is transferred to Fund 371, including \$132,671 for park rental building maintenance, \$200,000 for ParkNet, \$463,684 to General Improvements Project, and \$583,220 for the Facilities and Services Reserve.

⁴ The Managed Reserve represents set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁵ The Supplemental Debt Reserve is required as part of the 1995 revenue bonds for golf course construction. This reserve earns interest and is held by the Bond Trustee. Due to the refunding of the Park Revenue Bonds on September 15, 2001, the interest earned will be returned to the Park Authority.

⁶ The Set Aside Reserve represents the remaining fund balance. A portion of the Set Aside Reserve will be transferred to Fund 371, Park Capital Improvement Fund, at the *FY 2002 Carryover Review* to fund renovations and repairs at various park facilities as approved by the Park Authority Board.